



International Organization for Migration (IOM)
The UN Migration Agency

Position Title: **Local Consultant for updating the Country Destination Guides**
Duty Station: **Albania**

Classification: **Local Consultant**
Type of Appointment: **Consultancy Contract**
Estimated Start date: **1 May 2022**
Duration: **1 May 2022 to 30 June 2022 (30 working days)**

Reference Code: **CON 2022/01**
Closing Date: **17 April 2022**

Established in 1951, the International Organization for Migration (IOM), the UN Migration Agency, is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at www.iom.int/diversity.

Context:

IOM Albania is implementing the awareness raising campaign “Albania is YOU! Shqipëria je TI!” implemented in coordination with the Ministry of Interior and other Albanian institutions, through the financial support of the European Union and in partnership with SPF Interior Belgium and the Ministry of Justice of the Netherlands. The project " Awareness Raising and Information for Safety and Empowerment for All – Albania/ARISE ALL" aims to inform citizens on the risks of irregular migration, including risks to trafficking in persons, so that everyone is well informed in their choice. Migration is a choice, but irregular migration can never be a solution. The project has created a network of "influencers" with personal migration experience, who will raise awareness of the population through events, social networks, mini-projects, awareness, video messaging, etc., as well as the project will engage two well-known personalities to support the campaign and distribute its messages.

Overall Objective of Assignment:

The consultancy is expected to contribute to the successful implementation of EU-funded Project: Awareness Raising and Information for Safety and Empowerment for ALL - Albania (ARISE ALL), implemented by IOM Albania. The objective of the project is to contribute to influencing the change of behavior of the groups with high potential to migrate irregularly as well as key "enablers" in Albania. It will aim at promoting the decrease of those using irregular channels and explore local development alternatives or regular migration. It will provide updated versions of the Country Destination Documents and contributing to content development for online course, mobile application, and database.

Core Functions / Responsibilities:

Under the overall supervision of the IOM Head of Office in Albania and direct supervision of the Project Coordinator, the consultant will be responsible for updating the package of Country Destination documents as provided by IOM Albania.

More specifically, the Local Consultant will be responsible for:

- a) Review the information of the Country Destination documents
- b) Update with the most updated and relevant information the Country Destination documents
- c) Coordinate with IOM Albania
- d) Provide IOM Albania with the final version of the Country Destination documents ready for use in the online course/ website and mobile application

Deliverables / Reporting:

Deliverables	Expected Delivery date
Provide IOM Albania with the draft version of the Country Destination documents	6 June 2022
Provide IOM Albania with the final version of the Country Destination documents ready for use in the online course/ website and mobile application	20 June 2022

Required Qualifications and Experience:**Education**

Bachelor's degree in Political or Social Sciences, International Relations, Development Studies, Migration Studies, Human Rights, Law or related fields from an accredited academic institution.

Experience and skills

- Have experience and competencies that can contribute to quality of the documents to be produced
- Previous experience with Albanian Government Institutions;
- Effective communication both orally and written;
- Experience in migration-related topics.
- Experience in producing similar documents

Languages:

Fluent English is required.

Required Competencies:**Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioral indicators level 1

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other:

Appointment will be subject to certification that the candidate is medically fit for appointment.

How to apply:

Interested candidates are invited to submit their updated CV and/or IOM Personal History form [download here](#) together with a cover letter indicating the **Reference Code (CON No)** with three professional referees and their contacts (both email and telephone) potentially previous supervisors, confirming that you agree on our check for references to the referees provided by you to: HumanResourcesTirana@iom.int.

No late applications will be accepted.

Only shortlisted candidates will be contacted.