



International Organization for Migration (IOM)  
The UN Migration Agency

Position Title: **Local Consultant – Legal Expert**  
Duty Station: **Tirana, Albania**

Classification: **Consultant**  
Type of Appointment: **Consultancy Contact, three (3) months**

Estimated Start date: **As soon as possible**

Reference Code: **CON 2018/20**  
Closing Date: **24.07.2018**

*Established in 1951, the International Organization for Migration (IOM), the UN Migration Agency, is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

**Context:**

Nowadays policy-makers in Albania, donor agencies, development specialists and the wider informed public have realized that the Albanian Diaspora are becoming increasingly important for the development of Albania. Albania's economy has benefitted significantly from remittance inflows, yet, there is a need to support new ways of promoting diaspora to retain their connection to Albania and contribute to its economic and social growth.

The three-year programme "Engage the Albanian Diaspora to the Social and Economic Development of Albania", funded by Italian Agency for Development Cooperation, identified and agreed with the governmental counterparts, will provide support to the Government of Albania (GoA) for enhancing the engagement of the Albanian diaspora in the development of the country, with a specific focus on the communities in Italy, through targeted actions following the areas of strategic relevance identified by the GoA. The Programme will be implemented by IOM in cooperation with the State Minister for Diaspora (SMD), the Ministry for Europe and Foreign Affairs (MEFA), the Ministry of Finances and Economy (MFE) and other line ministries as relevant, and in close coordination with the Italian Embassy in Tirana and the Italian Agency for Development Cooperation.

**Overall Objective of Assignment:**

A key objective of the assignment is to provide to the National Agency of Diaspora and the State Minister of Diaspora (SMD), the policy, legal and regulatory advisory services necessary to the implementation of the programme "Engage the Albanian Diaspora to the Social and Economic

Development of Albania” and to support the Agency in engaging with the diaspora, through improving institutional capacities and leadership, fostering dialogue and trust building between diaspora and public institutions and facilitating channeling of the diaspora capital to Albania.

***Core Functions / Responsibilities:***

Under the oversee of the IOM Head of Office in Albania, under the direct supervision of the Programme Manager, and coordination of the Capacity Building and Fellowship Coordinator, the successful candidate will be responsible for:

- Reviewing the existing legal and regulatory framework on diaspora matters;
- Analyzing the consistency of the existing Albanian legislation on diaspora matters;
- Proposing legislative changes and clear recommendations for improvement of the existing legislation.

More specifically he/she will be responsible for:

1. Assist the State Minister for Diaspora (SMD) in reviewing the existing legal and regulatory framework on diaspora matters and analyze the consistency of the existing Albanian legislation in this field, including vis-à-vis international standards and best practices;
2. Support the process for the establishment of the necessary legal framework on diaspora matters as needed and ensure conformity with the legislation in force;
3. Support other institutions in the process of establishment of the necessary legal framework for diaspora matters as needed;
4. Provide legal interpretation and advice to SMD and NDA on Albanian legal provisions and legal requirements, as well as draft legal documents as needed;
5. Present to the SMD and NDA the best international, European Union and regional practices on diaspora matters;
6. Assist the process of legislative changes and provide clear recommendations for improvement of the existing legislation to make it compatible with EU standards, regulations and laws;
7. Draft the necessary legal documents and/or acts;
8. Assess the legal framework related to the development and functioning of the mechanisms to be established in the Programme and other mechanisms/processes implemented by the NDA and other institutions related to Diaspora as needed and identify needs and gaps;
9. Coordinate legal aspects of Programme activities with the legal teams of line ministries and their dependent agencies;
10. Support the implementation of the activities foreseen in the Programme with legal advice as necessary;
11. Provide monthly reports to IOM and participate to the weekly staff meeting that IOM will organize;
12. Perform any other duties as may be assigned.

### ***Deliverables / Reporting***

The consultant will report directly to the Programme Manager on monthly basis. The reports will include details on the activities undertaken and results achieved, in compliance with the above functions and responsibilities as well as other duties as may be assigned.

### ***Required Qualifications and Experience***

#### **Education**

- Completed university degree from an accredited academic institution in Law. Postgraduate studies in related fields would be an asset;
- At least 7 years of professional experience in the legal field, preferably working in the public sector and in the area of diaspora.

#### **Experience**

- Extensive professional experience in drafting legal acts;
- Very good knowledge on Albanian legislation and regulation;
- Ability to work well with government officials and community personnel Good skills in writing;
- High integrity, drive for excellence and takes initiative;
- Excellent communication and analytical skills;
- Good interpersonal skills and strong result orientation.

#### **Languages**

Fluency in English. Working knowledge in Italian will be an advantage.

#### **How to apply:**

Candidates with the required qualifications should submit a Curriculum Vitae or IOM Personal History Form together with a Cover Letter of not more than one-page length specifying the motivation for applying to the following e-mail address: [HumanResourcesTirana@iom.int](mailto:HumanResourcesTirana@iom.int)

Alternatively, the application can be sent to the following address, quoting the above announcement title/number:

IOM Tirana Human Resources  
Rruga Ibrahim Rugova, Nd. 42, H. 12, Apt. 4  
Tirana, Albania

*Only shortlisted candidates will be contacted.*